

AZF Teleconference 3-14-2016 Minutes

9:40 – Zoe called meeting to order

Attendance – Anthony, Kim, Dee, Sherry V, Brandon C, Cheryl D, Merl S, Donna M, Zoe

Agenda – PR Event

Zoe says building director just called at 9:20 to let us know we can't use the facility on that date

Alternative place may be possible and we can find out about this tomorrow. – Zoe feels confident a new venue can be found right away and will email us updates.

- Billy is Zoe's alternate and she feels will be very helpful
- Caterer is all arranged for Friday 11:30 – 1:00
- Friday there will be Lunch for us and 4-7 estimated presenters
- Everyone else will be served light refreshments from 1:00 – 5:00
- Saturday 11-4 or 5
- Speaker jam 4-8
- Cheryl asked about whether or not we have a contract. No, we don't yet but this caterer has been used before. – food = \$200/day - Zoe will put together a contract and she is sure the caterer will require a deposit.
- Estimated attendance on Friday – 20 professionals invited. – 5 on panel – Estimated: 100 total
- We discussed options for other venues – parking needs to be taken into consideration, kitchen,
- Venue issues tabled.

Zoe looking for Written questions on topics for presenters – ideas were discussed for the following 7 and Zoe will try to bring the list down to 5. – Invitations will be sent with an RSVP date.

- Etta will do a 45 minute presentation – the same one she did at the Central States Symposium 1-5
- NAWS - Jane
- 1 legislature (judge from treatment court)
- 1 administrator – director of program of male halfway house
- 1 educator
- 1 medical
- 1 clergy
- Panel Coordinator should be someone from the Zone – Zoe would like to ask Anthony to do it. Anthony is willing.

- Sherry suggested if we could get a list of presenters with their areas of specialty we could prepare more pointed questions to address to the presenters.

- Possible Themes: Why NA Matters or How can we work together? or Our Common Welfare, or NA, a resource in our community or....
- RSVP date from presenters middle of May - July 29th and 30th
- Zoe will create a program for the event
- Question from sherry - would the presenters need Screens and Projection Equipment – will they want to do a PowerPoint Presentation or will it be a verbal presentation.
- Zoe asked for Audio possibilities – Michael J might be able to record the event – he did our zonal forum last year. Merle will send Michael's info.
- Budget -- may change with the change in venue
 - Rental for facilities are \$200.00 per day \$ 400.00
 - Food Services Friday afternoon Lunch, Saturday morning Breakfast, and Saturday Lunch @ \$200.00 - \$300.00 per meal. \$ 800.00
 - PR Materials and Secretarial Costs \$ 200.00
 - Total \$1400.00
- CARNA, EPARNA, Greater Philly, Mountaineer all have agreed to fund
- Free State and C&P need more info before getting approval. C&P meets April 9th and will possibly be able to answer for funding participation then (April 9th) Free State also meets April 9th
- Contact Steve and Lea for History of AZF
- Brandon said Cooper B will be a good contact for History too (bonus: excellent writer) will send Zoe his info.
- We discussed how we are missing a major part of why we formed our zonal forum by not discussing Regional Reports and added it to our upcoming agenda.

Upcoming Agenda for July 31, 2016:

- Finalize secretary duties and decide who will take the baton and the template
- Review of goals (put on template)
- Review of website, see what needs to be tweaked
- Do we need website duties
- Discuss Regional Reports
- History of the AZF – Review and Input

- Role of the Zones

Next conference call April 18th – 9:30

Addendum: Zoe's notes – rcv'd via email:

Discuss our one event to be held, what we can do, when, how to decide

It was decided that the first event would be held in Philadelphia July 2016 as a two-day event. Friday afternoon would be to invite professionals for a PR presentation, including presentations about the function of a zone, why do we have the zonal, and the history of the AZF. On Saturday, we could hold our regular zonal forum in the early morning, followed by a speaker jam. We discussed that through our regions, we have been charged with explaining what this level of service is about. It's becoming a viable level of service and we need to explain this and the role of the Zonals to our members.

Zoe reminded everyone to present proposals because regions will want to know how we would plan to fund an event.

We discussed requesting funding from each region to share the extra expense of this event.

Timeline:

Finalize the secretary duties and who will take the baton

There was consensus to accept the duties and qualification for the secretary, as adjusted during this zonal forum.

Upcoming dates and conference calls:

August 8, 2015; submit any information being requested by regions to the GPRNA delegate for our conference call with Zoe.

September 14, 2015; Conference call with Zoe to collect her findings for the delegates to take back to the regions

October 19, 2015; to be facilitated by Free State Region

Upcoming schedule for Autonomy Zonal Forum:

Free State Region: January 30, 2016

Greater Philadelphia Region: July 30, 2016

Central Atlantic Region: January 28, 2017

Mountaineer Region: July 29, 2017

Chesapeake and Potomac Region: January 27, 2018

Eastern PA Region: July 28, 2018

- ☒ Recommendation to co-host AZF's first PR / Professionals Event at the AZF in Philadelphia July 29 & 30, 2016.
 - Friday afternoon, PR / Professionals i.e. Treatment Court, Probation, Counselors, H&I Admin, and community leaders and educators.
 - Saturday morning, AZF Business and review 2016 CAR outcomes
 - Saturday Afternoon, Unity, AZF awareness Speaker Jam (free food, fun, & fellowship). Billy W. RCMA DANA, expressed our region's desire to refocus on 7th tradition support of our service bodies. It was clear that GPRSC would not support the AZF event as a fund-raiser. As a precedence, the fund flow for the AZF are proposed to be supported by the member regions.
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\$800.00
- PR Materials and Secretarial Costs
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- Total
\$1400.00

World Services

- ☒ See attached NAWS News September edition
- ☒ Stay tuned for information about WCNA-37 to be held in Orlando, Florida in 2018.

Grateful to Serve, Zoe H., GPRSC RD